

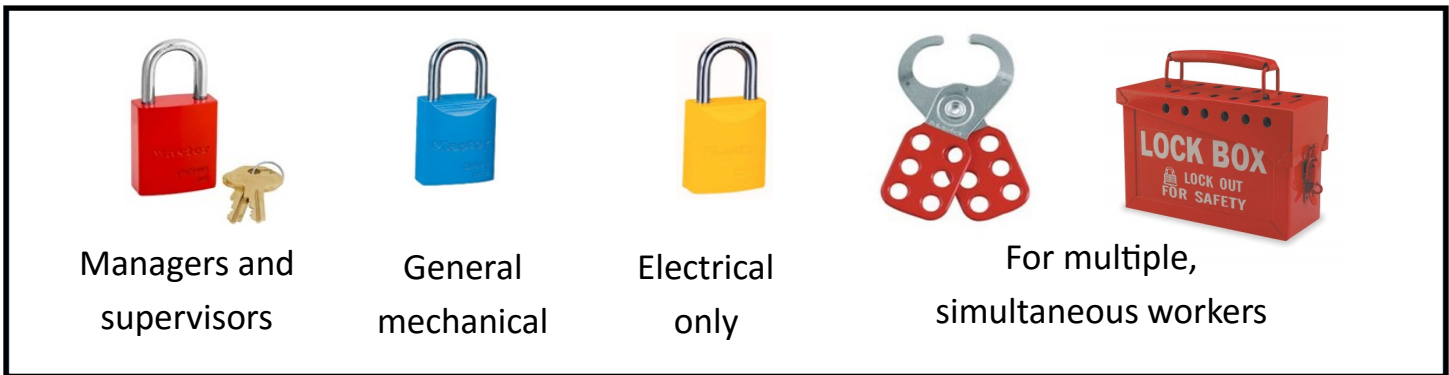
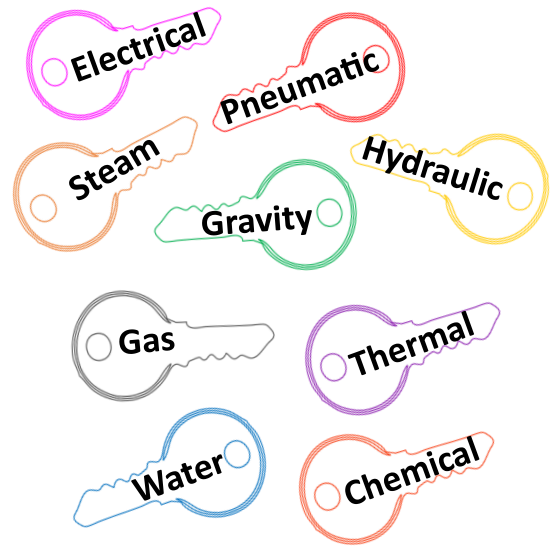
LOCKOUT TAGOUT

(LOTO)

Lock. Tag. Try. Clear.

- All ML employees and support personnel working on ML equipment **must have their own lock.**
- Yellow LOTO boxes with special LOTO devices for gate valves, ball valves, plug valves and more, are located throughout the Mirror Lab.
- Always work under your own lock and no one else's. You are responsible for your own life.
- Only the lock's owner can remove it from the LOTO box. If the owner is unavailable, the device can be removed only by the ML manager provided the proper procedure is followed:
 1. Verify the employee who applied the lock is not in the facility
 2. Make all reasonable efforts to contact the employee
 3. Ensure that the employee knows his/her lock has been removed before he/she resumes work

LOTO is used for ALL stored energy sources



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