



Environment, Health,  
& Safety Manual

**Subject: Director's Statement**

**Section: I**

**Date: 02/13/2019 (rev 1) Page 1 of 1**

Steward Observatory  
Directors Office

THE UNIVERSITY OF  
**ARIZONA**  
TUCSON, ARIZONA

933 N Cherry Ave  
Tucson, Arizona 85721-0065  
(520) 621-1532

HEALTH AND SAFETY POLICY

February 27, 2013

The mission of the University of Arizona is to discover, educate, serve, and inspire. The Department of Astronomy and Steward Observatory supports this mission by pursuing world leading astrophysical research and sharing the knowledge we gain through our education and outreach efforts. We help everyone understand the Universe in which we live. We have been and will continue to be successful in our efforts because of the dedication, passion, and skill that the employees of the Department of Astronomy and Steward Observatory bring to our efforts every day. It is our obligation to ourselves and to each other that all of us are able to carry out our work in a safe environment and without negatively affecting our health. This not only protects the health of our individuals, but of our organization as well.

The purpose of this policy statement is to highlight the importance we attach to ensuring that proper safety and health conditions are maintained throughout Steward Observatory.

The Department of Astronomy and Steward Observatory are committed to:

- Promote a work environment in which all employees are involved and have a sense of ownership in the importance of safe and healthy operations.
- Promote the philosophy that safety is a priority with everything that we do.
- Promote an awareness and mitigation of known risks to people, property and the environment.
- Integrate safety, health, and environmental considerations, into project planning, design, construction and operations to minimize harm or loss.
- Enable compliance with University, State, and Federal laws, regulations, and policies regarding health and safety.
- Provide adequate training that addresses the safety and health responsibilities of all personnel.
- Recognize, reward and reinforce our safety, health and environmental achievements, innovations, and behaviors.

To help us meet these commitments, we:

- Charge all employees with the responsibility and accountability for Health and Safety in their area.
- Appoint Karen Kenagy and Dale Webb as Safety Representatives for the Observatory. They will report for this aspect of their responsibilities to the Assistant Director, Business Services for the Observatory.
- Establish a Safety Committee, co-chaired by Karen and Dale, with active representatives from each major project or sub-unit of the Department and Observatory, with the charge to help identify issues or concerns that need to be addressed and to share safety knowledge, experience, and training throughout the Department and Observatory.
- Will ensure that regular safety inspections are carried out and any resulting concerns are addressed to ensure compliance with our safety and health policies.

Safety Committee members will help develop and maintain a Health and Safety Manual outlining appropriate safety rules and procedures and promote these best practices through a Safety Awareness Program.

We expect all Department/Observatory members will work to ensure that the work environment for research, teaching, and outreach programs at Steward Observatory is safe and healthy.

Buell F. Jannuzi  
Director

Jeffrey S. Kingsley  
Associate Director

Mark Buglewicz  
Assistant Director, Business Services