

# WHY SHOULD I LOCKOUT?



## *Lockout/Tagout and how it can keep you alive*

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**Lockout/Tagout is a safety procedure which ensures that dangerous equipment is not started up prior to the completion of repairs or maintenance work.**

### Locking out in four easy steps:

1. LOCK the energy source in the "safe" or "off" position. Each lock should have only one corresponding key.
2. TAG the lock. Each tag must specify the owner of the lock, time, date, and purpose of the lockout.
3. CLEAR the area around the equipment of personnel, tools, and other nonessential items.
4. TRY or test the operating controls to make sure the equipment will not operate or release energy. Ensure the equipment is in the "safe" or "off" position before beginning any work.



Which energy sources are potentially hazardous and may require lockout?

Anything with potential energy in any form should be locked out, including **thermal**, **mechanical**, **electrical**, **chemical**, **pneumatic**, and **hydraulic** sources.

